

HOLIDAY CLASH LIST

Minimum Notice required:

1 week for 1 to 2 days

4 weeks for 3 days or more



camera mounting **solutions**

Britannia House, Junction St,
Darwen, Lancashire, BB3 2RB

Tel: 01254 700200 Fax: 01254 873637

Email: info@wec.uk.net

Web Site: www.wec.uk.net

The following rules apply regarding employees clashing with other members of the division for booking holidays:

- General Manager, Sales Manager & Production Manager to avoid each other
- Sales Manager & Transport Manager to avoid each other
- Production Manager & Assistant Production Manager to avoid each other
- Transport Manager to avoid Sales Manager, HIAB drivers and Admin Support
- Purchaser to avoid General Manager, Group and Engineering Purchaser
- Maximum 1 Projects employee
- Maximum 1 Logistics employee
- Maximum 1 Sales/Admin support employee
- Shift Foreman to avoid Charge Hand
- Maximum 3 Welders per shift 1 or 2
- Maximum 2 Welders per Day Shift
- Maximum 1 Labourer per shift
- Maximum 1 Fitter per shift
- Maximum 1 Folder per shift
- Maximum 1 Hit List operative per shift